Relocation Guide

Concordia Seminary
Residential Services Office
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St. Louis, Missouri 63105
www.csl.edu

Phone: (314)-505-7324
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ResidentialServices@csl.edu
Greetings to you! This guide has been developed to answer basic questions about your transition to the St. Louis and Seminary communities. This is the first step in arming you with information to make the transition easier. If there is something that has not been addressed in this guide, please do not hesitate to contact me.

Making changes in your life can be an exciting, adventurous, and sometimes difficult proposition. Many others have gone before you, and would like to provide you with a link to those students and the resources that have been built up for them to use in past years. The Residential Services Office is here to walk alongside you as you plan and prayerfully contemplate your move to Seminary.

Sincerely yours and forever His,

Kim Chapman
Kim Chapman
Administrator, Residential Services * Food Bank * ReSell It Shop

**Important Notice – Please Read before Proceeding**

The intent of the following information is to assist Concordia Seminary students and their families in relocating to the St. Louis Metropolitan area and the Seminary community, and is not to be construed as a recommendation of any particular business, service provider or property owner. Please be discerning when entering websites listed/linkedin this document, as the Seminary does not endorse nor monitor the sites or their content. Much of the information in this Guide was obtained from current or former students and we work very hard to make sure the information is accurate. If a website link or phone number isn’t working, would you be so kind as to share that information with us, so we can update it? For specific information or additional assistance in answering your questions, please contact the Residential Services Office at 314-505-7324.
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A. Residential Information

On-Campus Housing

Contact the Residential Services Office at 314-505-7324 or Residencialservices@csl.edu for on-campus housing opportunities (including residence halls, married student housing, and Deaconess housing). Additional information can be found on the Seminary website including housing costs and descriptions, floor plans, and brochures which are available for download.

Off-Campus Housing

At the end of the Relocation Guide, there is a table providing contact information for off-campus housing opportunities. Properties listed in italics are most likely to have apartments within walking distance of campus. Students have shared with us the majority of the contacts on this list, as they were satisfied with the property/management. Additional opportunities are available from private property owners who do not wish to be included in the Relocation Guide. If you would like to receive information about these listings that are exclusively for Concordia Seminary students, please contact the Residential Services Office for the Area Housing Resource List and Area Employment List.

DISCLAIMER: The information included in the housing table is not an endorsement of, nor recommendation for, the properties. Inclusion in this list does not indicate a representative of the Seminary has visited the property, nor does it indicate approval of the owner’s or property management company’s practices.

Living in St. Louis

Introduction
If you look at a map of the St. Louis metropolitan area, you will see that the city limits are clearly delineated from the county, as the City of St. Louis is a distinct and separate governmental entity from St. Louis County. An important factor to note is that if you live or work in the City of St. Louis, you will pay a 1% city income tax, in addition to your state and federal income tax. If your employer does not withhold this tax for you, it still must be paid. The Seminary campus is in St. Louis County (in the municipality of Clayton), not St. Louis City. The website for the City of St. Louis is www.stlouis.missouri.org, the website for St. Louis County is www.stlouisco.com, and for St. Charles County is http://www.sccmo.org/Home/.

Occupancy Limits
Limits on the number of occupants in a residence will vary from municipality to municipality. Before signing a lease, it is wise to consult with the landlord and/or call the local municipality and confirm occupancy limits. Most municipalities determine number of occupants based on the square footage of a bedroom.

Neighborhoods
As you seek off-campus housing opportunities, you will likely want to investigate the neighborhoods. It is difficult to give opinions on a neighborhood since it is usually not known what type of setting you are most used to – urban, suburban, rural, or something in-between. It is recommended that you look at neighborhood resources online to get a better feel for the area and equip yourself with facts that are important to you. There are several ways to accomplish this task, depending on where you are moving:
St. Louis City
Go to the City of St. Louis website www.stlouis.missouri.org and select “Live & Work” scroll down to the “Most Active Pages” section and select “Neighborhoods” which is routed to the neighborhood index where you can select a neighborhood of interest or click on the “interactive and printable neighborhood maps” which is located on the far right hand side. If you select the neighborhood you are interested you will find useful information including the neighborhood profile, 2010 Census Report, as well as the neighborhood map. Not all neighborhood sites will have the same information listed. Some neighborhood information is updated more frequently than others. Note: For reference purposes, the city/municipality of Clayton in which the Seminary is located borders neighborhood #45 (Wydown-Skinker). Crime stats can be found for the various municipalities by navigating the St. Louis Metropolitan Police Department http://www.slmpd.org/.

St. Louis County
Having a few maps may be helpful, as there are 91 municipalities that make up St. Louis County. Go to the county website at St. Louis County Mapping and click on the “Interactive Property Viewer” on the left side of the screen. The interactive map feature will show satellite images of any area in St. Louis County that is selected.

To research school districts click on the following link St. Louis County School Districts

To check demographic information by municipality, the county has a webpage devoted to demographic and economic data at St. Louis County Municipalities

St. Charles County
There are a number of cities, towns, and villages in St. Charles County, just as there are numerous municipalities within St. Louis County. For a list of cities in St. Charles County click on the following link St. Charles County

Illinois
A few seminarians choose to live on the Illinois side of the Mississippi River. Areas inside of the 255/270 loop tend to be more industrial-based communities, while communities outside of that area have a more suburban and rural flair. If Illinois living is what your family decides on, it is a good idea to communicate this to the Field Education Office as soon as possible.

Traffic
Traffic patterns in St. Louis can be confusing. Consider that you can go west, north and east on Highway 270 and never make a turn! St. Louis may seem like a large city to some, yet it is very easy to navigate after living here for a while. As with most major cities, traffic flowing into the city in the morning and away from the city in the evening creates the heavier traffic patterns. Exceptions are when there are any weather patterns that cause back-ups, local sporting events (most downtown), or traffic accidents. Most local radio stations will carry a “traffic report” during peak traffic times to highlight the traffic along the major highways in and around the St. Louis area. A good road map and a sense of adventure and exploration will be helpful…take the time to get to know the highways and main arteries of the area – who knows when you’ll happen upon a great restaurant, park or historic site! Each community has its own distinguishing features with many ethnic and cultural events to offer.

To get an idea on traffic and road construction in the area the following are two websites to give you an idea as to roadway reality, http://www.traffic.com/StLouis/index.html or www.gatewayguide.com.
Finding your New Home
Searching for a place to live from a distance can be a daunting task, which is why it is best to do some research before visiting St. Louis. Some of the search aids below might be helpful to you. Choose a number of properties that fit your parameters, so during your trip to St. Louis, you can visit them and determine which is the best fit. If you are “counting on” being assigned to an on-campus apartment, we want you to be aware that while Residential Services does their best to accommodate your request the demand is sometimes more than the supply. For this reason, we list off-campus housing options for you.

If you are not able to visit St. Louis before your move to find a “back-up” apartment and you will be looking for an apartment with your moving truck in tow, make your back-up plan at least a week in advance to find the right place for you and your family. You will likely find something sooner, yet if you plan your time generously, you will have less stress and anxiety.

Housing Search Aids

<table>
<thead>
<tr>
<th><strong>Apartment Guide</strong>&lt;br&gt;<a href="http://www.apartmentguide.com/">http://www.apartmentguide.com/</a></th>
<th>A searchable index to national apartment complexes complete with coupons, floor plans, maps, and photos.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Realtor Search</strong>&lt;br&gt;<a href="http://www.realtor.com/">http://www.realtor.com/</a></td>
<td>A website that searches for both houses and apartments also featuring articles, financing, inspections, closing, tips, and locating realtors.</td>
</tr>
<tr>
<td><strong>Apartment Search</strong>&lt;br&gt;<a href="http://www.apartment-search.com/">http://www.apartment-search.com/</a></td>
<td>An agency that will help you find an apartment free of charge. Register either on-line or by calling 1-800-286-3092.</td>
</tr>
<tr>
<td><strong>St. Louis Apartments</strong>&lt;br&gt;<a href="http://www.saint-louis-apartments.com/">http://www.saint-louis-apartments.com/</a></td>
<td>Free St. Louis apartment rental locating service.</td>
</tr>
<tr>
<td><strong>Apartment Exchange</strong>&lt;br&gt;<a href="http://www.apartment-exchange.com/">http://www.apartment-exchange.com/</a></td>
<td>They have many listings throughout the area and charge a fee if rented. Call 314-647-0330.</td>
</tr>
</tbody>
</table>

Real Estate Agent Referral List: Based on input from the Student Community

<table>
<thead>
<tr>
<th>Realtor</th>
<th>Telephone Number</th>
<th>Company</th>
<th>Specialty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karen Erlanger</td>
<td>314-993-8000</td>
<td>Coldwell Banker Gundaker</td>
<td>Sales</td>
</tr>
<tr>
<td>Kim Hove</td>
<td>314-322-1058</td>
<td>Coldwell Banker</td>
<td>Sales</td>
</tr>
<tr>
<td>Sue Torbeck</td>
<td>314-845-0042</td>
<td>Coldwell Banker</td>
<td>Sales</td>
</tr>
<tr>
<td>Philip Barron</td>
<td>314-725-1899</td>
<td>Philip H. Barron Realty</td>
<td>Sales/rentals</td>
</tr>
<tr>
<td>Gary Spies</td>
<td>314-750-0366</td>
<td>Re/Max</td>
<td>Sales</td>
</tr>
<tr>
<td>Rick Bach</td>
<td>314-898-8102</td>
<td>Gateway GMAC</td>
<td>Sales/rentals</td>
</tr>
</tbody>
</table>
B. Moving Companies

When choosing a moving company, it is wise to receive written estimates from at least three companies. Have them include the conditions of the estimate in case the final cost exceeds the estimate. Another important detail worth checking out is if the moving company is properly insured and registered with the U.S. Department of Transportation; call 202-358-7000 or visit their website at www.fmcsa.dot.gov/factsfigs/moving.htm.

The LCMS General Services Department offers a service called the “GPA – Group Purchasing Agreement” Several corporate moving companies have agreements in place with the General Services Department, which may mean savings for you. Information pertaining to GPA including moving companies can be found by clicking on the following link http://www.lcms.org/gpa

Below is a list of some of the more common moving companies used (italicized indicates Group Purchasing Agreement). Check the yellow pages or use a favorite web browser for a wider selection of moving companies.

<table>
<thead>
<tr>
<th>Company</th>
<th>Phone Number</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABF U-Pack</td>
<td>1800-355-1696</td>
<td><a href="http://www.upack.com">www.upack.com</a></td>
</tr>
<tr>
<td>Allied International</td>
<td>1800-823-0755</td>
<td><a href="http://www.alliedvan.com">www.alliedvan.com</a></td>
</tr>
<tr>
<td>Bekins</td>
<td>1866-938-0013</td>
<td><a href="http://www.bekins.com/moving">www.bekins.com/moving</a></td>
</tr>
<tr>
<td>Budget Truck Rentals</td>
<td>1800-527-0700</td>
<td><a href="http://www.budget.com">www.budget.com</a></td>
</tr>
<tr>
<td>Graebel Van Lines</td>
<td>1800-568-0031</td>
<td><a href="http://www.graebel.com">www.graebel.com</a></td>
</tr>
<tr>
<td>Mayflower Transit</td>
<td>1800-241-1321</td>
<td><a href="http://www.mayflower.com">www.mayflower.com</a></td>
</tr>
<tr>
<td>Movex Self-service Moving</td>
<td>1800-876-6839</td>
<td><a href="http://www.movex.net">www.movex.net</a></td>
</tr>
<tr>
<td>Penske Truck Leasing</td>
<td>1888-996-5415</td>
<td><a href="http://www.pensetruckleasing.com">www.pensetruckleasing.com</a></td>
</tr>
<tr>
<td>Stevens Van Lines</td>
<td>1800-248-8313</td>
<td><a href="http://www.stevensworldwide.com">www.stevensworldwide.com</a></td>
</tr>
<tr>
<td>U-haul</td>
<td>1800-468-4285</td>
<td><a href="http://www.uhaul.com">www.uhaul.com</a></td>
</tr>
<tr>
<td>United Van Lines</td>
<td>1866-252-2466</td>
<td><a href="http://www.unitedvanlines.com">www.unitedvanlines.com</a></td>
</tr>
</tbody>
</table>

Unloading the Truck

Options to consider if you didn’t hire a moving company, and assistance unloading your moving truck:

- Unload the truck with the help of Kingdom Movers, a Seminary volunteer program of students helping students. To learn more about Kingdom Movers go to www.csl.edu, select Become a Student, then select Campus Life from the menu, and then select Kingdom Movers. Please read all of the information thoroughly. The preferred form of contact for Kingdom Movers is through email, and it is best to contact Kingdom Movers at least two to three weeks in advance of the move date.
- Hire a moving crew to unload for you. You can call a local moving company to inquire about hiring a moving crew for unloading your truck. Typically, they will charge you for a certain period of time, for example, a three-hour job would be a flat rate, or they might charge by the hour. Most of the time, traveling to and from the move site is considered part of the job, so make sure you have this clear before making a verbal contract. To find local moving companies, go to your favorite search engine and look up movers or moving companies for the St. Louis area.
C. Storage Facilities

After moving to St. Louis, some Seminary students have needed temporary storage space. Below is a listing of storage facilities that are located a short distance from the Seminary. Use your internet search engine to locate other facilities.

<table>
<thead>
<tr>
<th>Name</th>
<th>Miles to Campus</th>
<th>Street Address</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Uncle Bob’s Self Storage</td>
<td>1.3</td>
<td>6557 Manchester Ave.</td>
<td>314-646-7867</td>
</tr>
<tr>
<td>Public Storage</td>
<td>1.87</td>
<td>5801 Wilson Ave.</td>
<td>314-645-8516</td>
</tr>
<tr>
<td>U-Haul Co.</td>
<td>2.46</td>
<td>7270 Olive Blvd.</td>
<td>314-862-4433; <a href="http://www.uhaul.com">www.uhaul.com</a></td>
</tr>
<tr>
<td>Storage Banc</td>
<td>2.57</td>
<td>8524 Manchester Rd.</td>
<td>314-968-3070; <a href="http://www.storagebanc.com">www.storagebanc.com</a></td>
</tr>
</tbody>
</table>

D. Utilities

<table>
<thead>
<tr>
<th>St. Louis Area Utilities</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>AT&amp;T (formerly SBC)</td>
<td><a href="http://att.sbc.com">http://att.sbc.com</a> 888-294-8433 Phone/internet/dish</td>
</tr>
<tr>
<td>Metropolitan St. Louis Sewer District</td>
<td><a href="http://www.msd.st-louis.mo.us">www.msd.st-louis.mo.us</a> 314-768-6260 Sewer</td>
</tr>
<tr>
<td>St. Louis City Water</td>
<td><a href="http://www.stlwater.com">www.stlwater.com</a> 314-633-9000 Water</td>
</tr>
<tr>
<td>Missouri American Water (county)</td>
<td><a href="http://www.amwater.com">www.amwater.com</a> 866-430-0820 Water</td>
</tr>
<tr>
<td>Charter Communications</td>
<td><a href="http://www.charter.com">www.charter.com</a> 800-211-4450 Cable/internet</td>
</tr>
<tr>
<td>Waste Management</td>
<td><a href="http://www.wm.com">www.wm.com</a> 800-989-2783 Trash</td>
</tr>
</tbody>
</table>

E. Automobile Registration

Missouri law states, “You have 30 days from the date of becoming a Missouri resident to title your vehicle.” This often raises the question of what the definition of a resident is in the state of Missouri.

The state classifies residents as:
- Individuals who are domiciled in Missouri.
- Individuals that have maintained a permanent living quarters in the state and spent more than 183 days of the taxable year in the Missouri.

Some residence hall students who are not working in the state decide to maintain a residence in their home state and declare a student status to avoid changing automobile titles and registrations. Check with your home state for details regarding student status. For more details about titles and registration, go to the Missouri Department of Revenue website at http://www.dor.mo.gov/mvdl/motorv/titling.htm. There is an online checklist which details the proper documents and inspections to be completed before a visit to the licensing office. Please note that a safety and emissions inspection is required for vehicles in the St. Louis area (including the Metro East area in Illinois). For the nearest testing center, call 800-361-4827 or check the website www.gatewayVIP.com.
F. Obtaining a Missouri State Driver’s License

To obtain a Missouri Driver’s License, it is best to know ahead of time where to go, the proper forms of identification that are required, and what tests are necessary.

The nearest full service Driver’s Licensing Office: Nearest Driver’s Testing Facility:
3238 Laclede Station Rd. 3256 Laclede Station Rd.
St. Louis, MO 63143 St. Louis, MO 63143
(314) 645-1044 (314) 877-0199

Individuals who hold a valid license from another state will only be required to take the eye exam and road sign test. Either a birth certificate or a passport is required as a form of identification at the Driver’s Licensing Office along with something proving your current residency, such as a bill showing your current address. Married women will also need a copy of their marriage license since their name will be different than what is listed on their birth certificate.

For more information on obtaining your Missouri Driver’s License, go to the Missouri Department of Revenue website at http://dor.mo.gov/mvdl/. Search for the “Driver Licensing Checklist” they make available to new residents on their site. New drivers that would like to obtain a Missouri Driver’s test book can contact the state office at 573-751-4600 or download it from the website. Proof of insurance is required for vehicle licensing in Missouri.

G. Voter Registration

Residents of St. Louis City may register at any public library in the city system. A complete listing of those branches may be found online at www.slpl.lib.mo.us or in the business section of the phone book under “St. Louis County Library.” Any document which verifies residency is sufficient identification, i.e., utility bill, driver’s license with current address, or a library card with a current address. The voter registration card will be mailed to the residence. You also have the option to register to vote when you obtain your driver’s license.

If maintaining a home state residency, arrange for absentee ballots well in advance of elections.

H. Employment

Do you have a resume prepared? If your answer is “yes,” then skip to the next page. If you haven’t been job hunting for awhile, read through this section to learn more about updating your resume to be e-mail and scanner friendly.

If you have been working full-time in the home and want to enter the job market outside the home, your first thoughts should be toward the type of work you would choose and your preparation of a resume. Assess your interests, gifts, and talents and how best to apply them. Focus on a set of duties that will not only provide income for your family, but will also provide you with a sense of enjoyment and fulfillment.

Writing a resume may seem like a daunting task, yet it is much easier than most realize. Your resume is your “calling card” that briefly states work skills, accomplishments, and work history in one of three formats – the chronological form (listing the most recent job first and working backwards), the functional resume (listing work experiences according to your gifts and talents), and the combination resume (listing a combination of items found in both of the other types of resumes). How you present yourself to a prospective employer on paper can be the difference between being called for an interview versus having some disappointment in your job search, so embrace this task early and obtain a great deal of feedback before sending out resumes.

Many local two-year colleges, community centers, universities and state agencies have excellent resources to help someone assess their job skills and develop resumes, often through a class or an appointment with a career counselor. One of the best job search sites available on the internet is www.rileyguide.com. This site
has marvelous information on the resume writing process and includes information on how to make resumes e-mail friendly! Many people do not realize that bullet points, underlined text, italicized words or sections that are indented will become something completely different when sent via e-mail.

If you do not have internet access at home, most local public libraries will have internet access for patrons at no cost, although there may be a time limit per visit. If the public library does not have access, perhaps a college or university library will make it available to you.

If it has been a while since you have been on a job search, sent out a resume, or had an interview, it may be wise to consult with a professional career counselor to review qualifications, interviewing techniques, assist in resume writing, and give some helpful hints in opening doors to potential employers. For those already in the St. Louis area, the Missouri Workforce Resource program has a local St. Louis Central Career Center located at 4811 Delmar Blvd., St. Louis, MO 63108 (through the Missouri State Department of Economic Development) staffed with career specialists. To make an appointment with Missouri Workforce Resource call 314-877-0916 or e-mail stlouiscentral@ded.mo.gov.

While finishing your resume, you can begin the search for job opportunities. If you have a professional affiliation, you may be interested in contacting the state or local chapter for your association to begin identifying possible job openings or networking with fellow professionals. Keep in mind that when searching employment databases, it is important to enter a keyword. When looking for an office management position, type in words that the advertiser might use such as “office manager,” “manager,” “office supervisor,” “supervisor,” etc. To peruse a specialized industry, such as medicine, try typing in “medical office manager.” Searching all jobs may yield the entire list of ads which is difficult to manage.

**EMPLOYMENT SEARCH WEB SITES**

There are a number of search engines on the internet that can provide information regarding local job openings. Often, the completion of computerized personal data forms is required before conducting a thorough search. As with any disclosure of personal information, be confident that the website is secure (there should be an indication of such a secure site when giving information such as date of birth and social security number). Sites of particular interest may be:

<table>
<thead>
<tr>
<th>St. Louis Post Dispatch Classifieds</th>
<th><a href="http://www.stltoday.com/jobs">www.stltoday.com/jobs</a></th>
<th>Search <em>St. Louis Post Dispatch</em> and <em>Suburban Journals</em> online classified ads.</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Star Jobs – St. Louis</td>
<td><a href="http://www.allstlouisjobs.com">www.allstlouisjobs.com</a></td>
<td>Lists links to St. Louis job listings and job banks.</td>
</tr>
<tr>
<td>Indeed</td>
<td><a href="http://www.indeed.com">www.indeed.com</a></td>
<td>Includes listings from company career pages, newspapers, job boards, and associations. New sites added regularly.</td>
</tr>
<tr>
<td>CareerBuilder</td>
<td><a href="http://www.careerbuilder.com">www.careerbuilder.com</a></td>
<td>Post resumes and search thousands of job listings.</td>
</tr>
<tr>
<td>America’s Job Bank</td>
<td><a href="http://www.jobbankinfo.org">www.jobbankinfo.org</a></td>
<td>Post resumes and set up an automated job search.</td>
</tr>
<tr>
<td>Monster.com</td>
<td><a href="http://www.monster.com">www.monster.com</a></td>
<td>Research companies, industries, and job openings.</td>
</tr>
</tbody>
</table>
Parachurch Organizations

<table>
<thead>
<tr>
<th>Organization</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concordia Seminary</td>
<td><a href="http://www.csl.edu">www.csl.edu</a></td>
</tr>
<tr>
<td>Concordia Historical Institute</td>
<td><a href="http://chi.lcms.org">http://chi.lcms.org</a></td>
</tr>
<tr>
<td>KFUO Radio</td>
<td><a href="http://www.kfuo.org">www.kfuo.org</a></td>
</tr>
<tr>
<td>Lutheran Hour Ministries/Lutheran Laymen’s League</td>
<td><a href="http://www.lhm.org">www.lhm.org</a></td>
</tr>
<tr>
<td>Concordia Publishing House</td>
<td><a href="http://www.cph.org">www.cph.org</a></td>
</tr>
<tr>
<td>Lutheran Senior Services</td>
<td><a href="http://www.lssmo.org">www.lssmo.org</a></td>
</tr>
<tr>
<td>LCMS International Center*</td>
<td><a href="http://www.lcms.org">www.lcms.org</a></td>
</tr>
<tr>
<td>*self-guided tours permitted during business hours</td>
<td></td>
</tr>
</tbody>
</table>

On-Campus Student Employment:

While students are enrolled in the instructional program of the Seminary, they are currently allowed to work up to a maximum of 20 hours per week while actually taking classes. There are a variety of student employment opportunities. To be eligible for student employment, a student must:

- Have applied for financial aid
- Be currently enrolled in classes on at least a half time basis
- Maintain satisfactory academic progress requirements as determined by the Dean of Ministerial Formation’s office
- Have completed first day of classes towards degree in which student is currently enrolled

Students are limited to no more than four (4) positions at one time. While classes are in session, students may work no more than 20 hours total each week, regardless of the number of positions they hold. During academic breaks (between quarters, Christmas break etc…), students may work up to 25 hours per week total.

STEPS to follow to obtain on-campus student employment:

1. Find an on-campus position
   a. Check the following link http://www.csl.edu/admissions/campus/jobs/ (if applicable)
   b. Word of Mouth (get to know people on campus and let them know you want a job)

2. For more information about a student position, or to apply for student employment, students should contact the supervisor listed on the job posting directly.

3. Human Resources Office is located on the second floor of the Student Services Building.
   a. Once a student has secured on-campus employment, they must print the student contract and have it signed by the supervisor. If this is your first job on campus you are then to print and complete the rest of the applicable forms (I-9, State and Federal W-4 Tax Forms and Direct Deposit Form). All are located on the same page under the link listed above in section 1a. All subsequent jobs will only require a signed student contract.
   b. Student is required to provide applicable identification in accordance with I-9 completion guidelines. (i.e. driver’s license, passport, birth certificate etc…) The I-9 form and the instructions are located on the webpage listed above in section 1a.
   c. Student will need to provide a voided check
   d. Student will need to present a valid Social Security Card upon entry into their initial job. This is so we can verify that we are paying to the correct number.

4. Visit the Accounting Office, located on the second floor of the Student Service Building for


I. Healthcare Information

St. Louis has a wealth of hospitals, specialists, and various healthcare options. Concordia Seminary’s campus nurse, Carla Hagan, is available to help locate healthcare resources. Carla can be reached at 314-505-7204 or haganca@csl.edu.

There are several immunizations students are required to have before registration. Check with your insurance carrier to see if these immunizations are covered.

<table>
<thead>
<tr>
<th>Mandatory Student Immunizations</th>
<th>Type of Test</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meningitis (required documentation of test or a waiver)</td>
<td>Shot (life-long immunization)</td>
</tr>
<tr>
<td>TB test</td>
<td>Skin test</td>
</tr>
</tbody>
</table>

Hospitals and Healthcare Providers

<table>
<thead>
<tr>
<th>Hospital</th>
<th>Website</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barnes-Jewish Hospital</td>
<td><a href="http://www.bjc.org">www.bjc.org</a></td>
<td>(314) 747-9322</td>
</tr>
<tr>
<td>Des Peres Hospital</td>
<td><a href="http://www.despereshospital.com">www.despereshospital.com</a></td>
<td>(314) 966-9100</td>
</tr>
<tr>
<td>Saint Louis University Hospital</td>
<td><a href="http://www.sluhospital.com">www.sluhospital.com</a></td>
<td>(314) 577-8000</td>
</tr>
<tr>
<td>St. Alexius</td>
<td><a href="http://www.stalexiushospital.com">www.stalexiushospital.com</a></td>
<td>(314) 865-7000</td>
</tr>
<tr>
<td>SSM Healthcare</td>
<td><a href="http://www.ssmhc.com">www.ssmhc.com</a></td>
<td>(314) 776-3627</td>
</tr>
<tr>
<td>St. John’s Mercy Medical Center</td>
<td><a href="http://www.stjohnsmercy.org">www.stjohnsmercy.org</a></td>
<td>(314) 569-6000</td>
</tr>
<tr>
<td>St. Louis Children’s Hospital</td>
<td><a href="http://www.stlouischildrens.org">www.stlouischildrens.org</a></td>
<td>(800) 678-5437</td>
</tr>
<tr>
<td>St. Mary’s Medical Center</td>
<td><a href="http://www.stmarys-stlouis.com">www.stmarys-stlouis.com</a></td>
<td>(314) 768-8000</td>
</tr>
<tr>
<td>Washington University Physicians</td>
<td><a href="http://www.WUPhysicians.wustl.edu">www.WUPhysicians.wustl.edu</a></td>
<td>(866) 867-3627</td>
</tr>
</tbody>
</table>

Seminary Group Policy

Concordia Seminary requires that all students in residential programs taking seven credit hours or more are required to have health insurance while attending school. Coverage is also required during vicarage, internship, foreign study and for residential S.T.M. and Ph.D. students carrying six or more credit hours, full-time residential student working on a dissertation or preparing for exams, and international students. Students’ spouses and dependent children are also eligible for coverage.

Please contact Carla Hagan at 314-505-7204, or email haganca@csl.edu for additional information regarding the campus health insurance.

Women, Infants & Children (WIC) Program

WIC is a nutrition, education, health promotion, and supplemental food program to assist women, infants, and children who have nutritional needs. The program provides supplemental nutritious foods, nutrition education, and counseling along with screening and referrals to other health, welfare, and social services. Eligibility guidelines and site information can be obtained online at www.fns.usda.gov/wic or by calling 1-800-835-5465. Contact the St. Louis office at 314-361-5728.

J. Schools and Childcare

LUTHERAN SCHOOLS

Looking for a school for your child is a process that can take a few months, so it is best to start the search early. If at all possible, try to tour the schools when they are still in session because that will provide a more accurate picture of the learning environment. Another reminder is that the enrollment process may take several weeks to complete and schools often require transcript and immunization records.

In the greater St. Louis metro area (St. Louis, St. Charles, and southwestern Illinois) there are many Lutheran schools. To see the map online, visit www.lesasl.org (Note: There are a few ELCA Lutheran schools on this map.) For further information about the Lutheran Elementary School Association and the
Building Blocks Scholarship Fund for Lutheran school children in the metropolitan St. Louis area, call 314-268-1520. A great resource for finding Lutheran schools in the St. Louis Metropolitan area is the Missouri District LC-MS website: www.mo.lcms.org. Select “What We Do” from the main page, and select “Education”. To find the schools closest to the Seminary, keep in mind that it is located within the city of Clayton and the zip code is 63105. Some of the Lutheran schools offer special tuition rates for the children of seminarians. Tuition rates change annually and are often tied to a number of variables; therefore you should inquire directly at the school you are interested in for your child.

To explore other private school options in the St. Louis region, visit the Independent Schools of St. Louis website at www.independentschools.org.

PUBLIC SCHOOLS

A map of St. Louis County school districts is at the end of the Relocation Guide. The City of St. Louis has a separate school district. To research public schools in the area, you can go to the Department of Elementary and Secondary Education for test scores and other information at http://dese.mo.gov.

Clayton School District

The Seminary is fortunate to be located within the Clayton School District, one of the best districts in the state. Clayton maintains a student to teaching-staff-member ratio of about 11:1 at the elementary level and about 10:1 at the secondary level, which includes teachers, counselors and librarians. The middle school and elementary school are within walking distance of campus. Before and after school programs are available. Information can be obtained online at www.clayton.k12.mo.us.

<table>
<thead>
<tr>
<th>Clayton School District</th>
<th>Street Address</th>
<th>Phone Number</th>
<th>Principal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ralph M. Captain Elementary</td>
<td>6345 Northwood Clayton, MO 63105</td>
<td>(314) 854-6100</td>
<td>Sean Doherty</td>
</tr>
<tr>
<td>Wydown Middle School</td>
<td>6500 Wydown Clayton, MO 63105</td>
<td>(314) 854-6400</td>
<td>Mary Ann Goldberg</td>
</tr>
<tr>
<td>Clayton High School</td>
<td>#1 Mark Twain Circle Clayton, MO 63105</td>
<td>(314) 854-6600</td>
<td>Dan Gutchewsky</td>
</tr>
</tbody>
</table>

*Captain Elementary is the school in our geographic area of the school district.

<table>
<thead>
<tr>
<th>Nearby School Districts</th>
<th>Phone Number</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brentwood</td>
<td>314-962-4507</td>
<td><a href="http://www.brentwood.k12.mo.us">www.brentwood.k12.mo.us</a></td>
</tr>
<tr>
<td>Maplewood-Richmond Heights</td>
<td>314-644-4400</td>
<td><a href="http://www.mrhisd.org">www.mrhisd.org</a></td>
</tr>
<tr>
<td>University City</td>
<td>314-290-4000</td>
<td><a href="http://www.ucityschools.org">www.ucityschools.org</a></td>
</tr>
</tbody>
</table>

Universities and other Educational Institutions

<table>
<thead>
<tr>
<th>University</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saint Louis University</td>
<td><a href="http://www.slu.edu">www.slu.edu</a></td>
</tr>
<tr>
<td>Concordia University-WI, St. Louis Center</td>
<td><a href="http://www.cuw.edu/stlouis/">www.cuw.edu/stlouis/</a></td>
</tr>
<tr>
<td>Washington University</td>
<td><a href="http://www.wustl.edu">www.wustl.edu</a></td>
</tr>
<tr>
<td>Webster University</td>
<td><a href="http://www.webster.edu">www.webster.edu</a></td>
</tr>
<tr>
<td>Fontbonne University</td>
<td><a href="http://www.fontbonne.edu">www.fontbonne.edu</a></td>
</tr>
<tr>
<td>Missouri Baptist University</td>
<td><a href="http://www.mobap.edu">www.mobap.edu</a></td>
</tr>
<tr>
<td>Lindenwood University</td>
<td><a href="http://www.lindenwood.edu">www.lindenwood.edu</a></td>
</tr>
<tr>
<td>University of Missouri – St. Louis</td>
<td><a href="http://www.umsl.edu">www.umsl.edu</a></td>
</tr>
<tr>
<td>Maryville University</td>
<td><a href="http://www.maryville.edu">www.maryville.edu</a></td>
</tr>
<tr>
<td>St. Louis Community Colleges</td>
<td><a href="http://www.stlcc.edu">www.stlcc.edu</a></td>
</tr>
<tr>
<td>Southern Illinois University – Edwardsville</td>
<td><a href="http://www.siue.edu">www.siue.edu</a></td>
</tr>
</tbody>
</table>
HOMESCHOOLING

Some families choose to homeschool their children. Missouri and Illinois are acknowledged to be overall friendly states towards homeschooling. Specific state requirements are available at the Homeschool Legal Defense Association website at www.hslda.org. Further information and regulations on homeschooling may be obtained from:

Department of Elementary and Secondary Education
P.O. Box 480
Jefferson City, MO 65102-0480
Phone: 573-751-4212
Fax: 573-751-8613
http://dese.mo.gov/

Missouri Association of Teaching Christian Homes (MATCH)
membership@match-inc.org
www.match-inc.org

PARENTS AS TEACHERS

The Family Center located at 301 N. Gay in Clayton is the family support and early childhood education component of the Clayton School District. One group, Parents as Teachers, offers exceptional assistance to parents with children five and under. It is a FREE state-sponsored program open to all residents of the school district. For more information, call 314-854-6900 and ask for a Parenting Educator. If you are not a Clayton resident and would like to find a Parents As Teachers program near you visit www.patnc.org.

CHILDCARE OPTIONS

Some families requiring childcare may choose to take advantage of the many programs offered throughout the greater St. Louis area. A list and location assistance may be obtained from the Child Day Care Association online at http://united4children.org/ or by phone: 314-531-1412.

K. Transportation

<table>
<thead>
<tr>
<th>Mode</th>
<th>Address</th>
<th>Phone</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amtrak</td>
<td>430 S. 15th Street</td>
<td>800-872-7245</td>
<td><a href="http://www.amtrak.com">www.amtrak.com</a></td>
</tr>
<tr>
<td></td>
<td>St. Louis, MO 63103</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Greyhound Bus Lines</td>
<td>430 S. 15th Street</td>
<td>800-231-2222</td>
<td><a href="http://www.greyhound.com">www.greyhound.com</a></td>
</tr>
<tr>
<td></td>
<td>St. Louis, MO 63103</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Metro Transit</td>
<td></td>
<td>314-231-2345</td>
<td><a href="http://www.metrostlouis.org">www.metrostlouis.org</a></td>
</tr>
<tr>
<td>(Bus &amp; Metrolink)</td>
<td>St. Louis, MO</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

L. Shopping

On-Campus Food Bank
The Concordia Seminary Food Bank, located in lower level of the Benidt Center, contains grocery items donated by churches and other organizations. Grocery bills are sometime cut in half for some families since all items are available at no cost. Students are allowed to shop one time per month. Student’s shopping days are set by the Food Bank Coordinator, and typically consist of one Tuesday evening a month and two Saturday’s a month. Should a student not be available during the set hours the coordinator will do his/her best to accommodate the student. Students are encouraged to volunteer their time at the Food Bank. For more information, email foodbank@csl.edu or call 314-505-7029.
On-Campus Re-Sell-It Shop

The Concordia Seminary Re-Sell-It Shop, located on the lower level of the Benidt Center, offers new and used clothing, household items, small appliances, and children’s toys/games to students at minimal cost. There are two shopping days held per week except during breaks. Volunteers are encouraged to help out at the Re-Sell-It Shop. For additional information, email resell@csl.edu or call 314-505-7209.

FARMER’S MARKETS

Soulard Market 730 Carroll St.

St. Louis’ largest public market is open year round, Wednesday thru Thursday from 8:00 a.m. - 5:00 p.m., Friday from 7:00 a.m. – 5:00 p.m., and Saturday from 7:00 a.m. to 5:30 p.m. Soulard Market vendors feature locally grown and shipped in goods, including: produce, meats, cheeses, spices, flowers, baked goods, and general merchandise. There is also a pet shop and several different eateries at the market. From Highway 40, take the Broadway exit, marked "Last Exit in Missouri" and follow the signs to Seventh Street. Turn left on Seventh Street and proceed for one mile. The street address is 730 Carroll Street, St. Louis, MO 63104 and the web address is http://soulardmarket.com/.

Clayton Farmers’ Market

Clayton is very excited and proud to present a great line-up of some our region’s favorite Farmers and Food Vendors who showcase the best in Farm Fresh Produce and Specialty Artisan Foods. Also, look for the Season to be spiced up with Fine Arts & Crafts from very talented Artists, Crafters, Creators and even Inventors. The Market is open from 8:30 a.m. to 12:30 p.m. every Saturday from May 4th to November 2nd. The market is located at 8282 Forsyth Boulevard, St. Louis, MO 63105 (West of Straub’s). For more information about the Clayton Farmers’ Market, visit the City of Clayton webpage at http://www.claytonfarmersmarket.com/

GROCERY SHOPPING

<table>
<thead>
<tr>
<th>Store Name</th>
<th>Street Address</th>
<th>Phone Number</th>
<th>Website</th>
<th>Miles to Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dierberg’s</td>
<td>8450 Eager Rd.</td>
<td>314-962-9009</td>
<td><a href="http://www.dierbergs.com">www.dierbergs.com</a></td>
<td>2.31</td>
</tr>
<tr>
<td>Shop’n’Sav</td>
<td>7355 Manchester</td>
<td>314-644-2908</td>
<td><a href="http://www.shopsav.com">www.shopsav.com</a></td>
<td>2.32</td>
</tr>
<tr>
<td>Aldi’s</td>
<td>7725 Manchester</td>
<td></td>
<td><a href="http://www.aldi.com">www.aldi.com</a></td>
<td>2.55</td>
</tr>
</tbody>
</table>

HARDWARE STORES

<table>
<thead>
<tr>
<th>Store Name</th>
<th>Street Address</th>
<th>Phone Number</th>
<th>Website</th>
<th>Miles to Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>True Value Hardware</td>
<td>7320 Manchester Rd.</td>
<td>314-647-1411</td>
<td><a href="http://www.truevalue.com">www.truevalue.com</a></td>
<td>2.27</td>
</tr>
<tr>
<td>Ace Hardware</td>
<td>9065 Watson Rd.</td>
<td>314-962-3200</td>
<td><a href="http://www.acehardware.com">www.acehardware.com</a></td>
<td>3.92</td>
</tr>
<tr>
<td>Lowe’s</td>
<td>2300 Maplewood Commons Dr.</td>
<td>314-450-1000</td>
<td><a href="http://www.lowes.com">www.lowes.com</a></td>
<td>2.0</td>
</tr>
</tbody>
</table>
RETAIL STORES

<table>
<thead>
<tr>
<th>Store Name</th>
<th>Street Address</th>
<th>Phone Number</th>
<th>Website</th>
<th>Miles to Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sam’s Club</td>
<td>2100 Maplewood Commons Dr.</td>
<td>314-644-7791</td>
<td><a href="http://www.samsclub.com">www.samsclub.com</a></td>
<td>1.79</td>
</tr>
<tr>
<td>Target</td>
<td>25 Brentwood Promenade Ct.</td>
<td>314-918-9500</td>
<td><a href="http://www.target.com">www.target.com</a></td>
<td>2.5</td>
</tr>
<tr>
<td>Wal-Mart</td>
<td>1900 Maplewood Commons Dr.</td>
<td>314-781-2165</td>
<td><a href="http://www.walmart.com">www.walmart.com</a></td>
<td>1.78</td>
</tr>
</tbody>
</table>

PHARMACIES

<table>
<thead>
<tr>
<th>Store Name</th>
<th>Street Address</th>
<th>Phone Number</th>
<th>Website</th>
<th>Miles to Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clayton Health Services Pharmacy</td>
<td>1031 Bellevue Ave.</td>
<td>314-768-8870</td>
<td><a href="http://www.schnucks.com">www.schnucks.com</a></td>
<td>.45</td>
</tr>
<tr>
<td>K-Mart Pharmacy</td>
<td>6650 Manchester Rd.</td>
<td>314-645-0544</td>
<td><a href="http://www.kmart.com">www.kmart.com</a></td>
<td>1.67</td>
</tr>
<tr>
<td>Wal-Mart Pharmacy</td>
<td>1900 Maplewood Commons Dr.</td>
<td>314-781-2935</td>
<td><a href="http://www.walmart.com">www.walmart.com</a></td>
<td>1.78</td>
</tr>
</tbody>
</table>

M. Climate

When it comes to weather, St. Louis has something for everyone! Cold winters chill St. Louis from December to February and are followed by cool springs in the months of March through May. Summers start to heat up in June and burn until August which leads us into the beautiful fall foliage in September, October, and November. According to the National Weather Service, average snowfall for the month of January is 7.4 inches. July is the warmest month with an average of approximately ninety degrees for a normal high temperature. Check the following websites for local forecasts and air quality indices.

- Official Weather Channel website - www.weather.com
- St. Louis News Channel 5 Weather - http://www.ksdk.com/

N. Pets

Many families have questions about moving with their pets

Q. Are pets allowed in on-campus housing?
A. There is a no-pet policy for on-campus residence halls and apartments.

The American Veterinary Medical Association website (www.avma.org) has a wonderful section on traveling with pets. Once on the site, search “Travel.” The first option is “Traveling with Your Pet FAQ;” click on it
O. Miscellaneous

Recreational Activities
What is there to do for fun in St. Louis?

- Check out the following websites:
  - [www.stltoday.com](http://www.stltoday.com) click on the “Entertainment” section
  - [http://www.explorestlouis.com](http://www.explorestlouis.com) - St. Louis Convention & Visitors Commission
  - [http://www.townplannerstl.com](http://www.townplannerstl.com) – discounts on St. Louis dining, attractions, services, etc.
  - [http://www.stlouisco.com/ParksandRecreation](http://www.stlouisco.com/ParksandRecreation) - St. Louis County Parks & Recreation
  - [http://www.visitmo.com](http://www.visitmo.com) – official state of Missouri tourism webpage

P. Maps

Mapquest - [www.mapquest.com](http://www.mapquest.com) - This website can provide detailed driving directions and interactive maps for maneuvering in St. Louis.

St. Louis County - [www.stlouisco.com](http://www.stlouisco.com) - Some of the free maps found on the St. Louis County website may be a valuable resource when searching for schools and housing. The interactive map is a nice feature for viewing satellite images from above.

St. Louis City - [http://www.slmpd.org/](http://www.slmpd.org/) - The official website of the city of St. Louis Police Department provide information pertaining to the types of crimes have been committed in a particular neighborhood inside of the St. Louis city limit.

Explore St. Louis - [www.explorestlouis.com](http://www.explorestlouis.com) – The St. Louis Convention & Visitors Commission has a map of the St. Louis area as well as detailed maps of Forest Park and downtown St. Louis.
Zip Codes
St. Louis County, Missouri

Source: St. Louis County Department of Revenue and U.S. Post Office.

Note: Zip Codes are shown with their corresponding Postal City. St. Louis is the Postal City for Zip Codes with 631 prefix.

Prepared by St. Louis County Department of Planning
August 2002
### Off-Campus Resources

<table>
<thead>
<tr>
<th>Apt Complex Name</th>
<th>Phone</th>
<th>Address One</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Pets</th>
<th>School Dist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bellecotte Townhomes</td>
<td>314-429-4141</td>
<td>11078 Midland Blvd.</td>
<td>St. Louis</td>
<td>MO</td>
<td>63114 Y</td>
<td>Various in STL</td>
<td></td>
</tr>
<tr>
<td>Bellevue Apartments</td>
<td>314-427-3645</td>
<td>1107-1123 Bellevue</td>
<td>St. Louis</td>
<td>MO</td>
<td>63117 Y</td>
<td>Clayton</td>
<td></td>
</tr>
<tr>
<td>Cecil Management Group</td>
<td>618-624-4610</td>
<td>807 W. US Hwy 50, Ste 4</td>
<td>O'Fallon</td>
<td>IL</td>
<td>62269 Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CG Investments</td>
<td>314-423-9200</td>
<td>11008 Clear Skies Apt. E</td>
<td>St. Louis</td>
<td>MO</td>
<td>63114 Y</td>
<td>Clayton</td>
<td></td>
</tr>
<tr>
<td>Convent Gardens</td>
<td>314-535-1618</td>
<td>4497 Pershing</td>
<td>St. Louis</td>
<td>MO</td>
<td>63108 Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cornerstone Properties, Inc.</td>
<td>314-725-0145</td>
<td>7751 Carondelet, Ste 400</td>
<td>St. Louis</td>
<td>MO</td>
<td>63143 Y</td>
<td>Various in STL</td>
<td></td>
</tr>
<tr>
<td>Deca Realty Co.</td>
<td>314-631-3306</td>
<td>9630 Gravois, Suite 101</td>
<td>St. Louis</td>
<td>MO</td>
<td>63123</td>
<td>Various in STL</td>
<td></td>
</tr>
<tr>
<td>Edgewater Court Apartments</td>
<td>866-870-7095</td>
<td>1003 Mariner’s Pt. Ct.</td>
<td>Creve Coeur</td>
<td>MO</td>
<td>63141 Y</td>
<td>Parkwa North</td>
<td></td>
</tr>
<tr>
<td>General Grant Colonial Village</td>
<td>314-842-2323</td>
<td>7482 Hardscrabble</td>
<td>St. Louis</td>
<td>MO</td>
<td>63123 Y</td>
<td>Afton</td>
<td></td>
</tr>
<tr>
<td>Gentry’s Landing</td>
<td>314-231-5444</td>
<td>400 N. 4th St., Ste. 106</td>
<td>St. Louis</td>
<td>MO</td>
<td>63102 Y</td>
<td>St. Louis City</td>
<td></td>
</tr>
<tr>
<td>Georgetown Apartments</td>
<td>314-962-9578</td>
<td>7880 Chatwell Dr.</td>
<td>Shrewsbury</td>
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<td>Hafner Court Apartments</td>
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<td>Hampton Gardens</td>
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<td>McNamara Management</td>
<td>314-781-1280</td>
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<td>Philip H. Barron Realty</td>
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<td>636-946-6128</td>
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<td>9666 Olive Blvd, Suite 116</td>
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- If an apartment name or property management group is italicized, it indicates they have property within walking distance of campus.
- The properties listed are referrals from students and the former Residential Manager. Please visit the properties before renting.