

Application for Admission

**SEND COMPLETED
APPLICATION TO
YOUR DISTRICT
OFFICE FOR
PROCESSING**



**Ethnic Immigrant Institute of Theology
(EIIT)**

CONCORDIA SEMINARY
801 Seminary Place,
St. Louis, Missouri 63105
314-505-7076
eiit@csl.edu

TO THE APPLICANT:

Please provide full information and send the form to your synodical District President who will forward it on to Rev. John Loum - Director of EIIT with his recommendation.

You are responsible to submit, or to request to be submitted, the documents for your applicant file. You should submit them as soon as possible, but no earlier than one year prior to the beginning of the term of intended enrollment. Ordinarily, the Admissions Committee will delay making an admission decision until an applicant file is complete.

The following documents complete an applicant file:

1. Application for Admission.
2. Receipt showing payment of the \$50 application fee.
3. High School diploma and/or transcript(s) of undergraduate credit from all colleges/universities attended.
4. Letter of evaluation and recommendation written by the pastor of the congregation where you currently are a communicant member.
5. EITHER:
 - A letter from the congregation where you will serve during and after completion of the program indicating their approval of your service to them and their readiness to support your enrollment and work in EIIT.OR:
 - A letter from the District in which you will serve appointing you to your position in the community where you will be serving during and after completion of this program indicating their willingness to support your enrollment and work in the EIIT program.
6. An Interview Report based on the District interview required of all applicants (see page 11).
7. A written statement of endorsement from the District President of the synodical District in which you hold communicant membership needs to accompany this application.
8. Three district classes or Seminary administered exams must be passed demonstrating competency in Old Testament, New Testament, and Christian Doctrine.
9. A completed and sign Protect My Ministry Background Check form (see page 12).

You may type or computer-print your application responses on numbered pages attached to the application, following the format of this form. Sign your name at the designated place.

Concordia Seminary, a seminary of The Lutheran Church—Missouri Synod, is charged with determining whether students are fit for service as ministers in the Synod. Determination as to fitness for the ministry is made on the basis of all information available to Concordia Seminary, including the information in this application.

TO THE APPLICANT'S DISTRICT PRESIDENT:

Please review the information in this application packet and make use of the information for your review of the applicant's fitness for admission to the EIIT program and the ministry situation in which he will be working.

Following your review, please arrange for the District Interview Committee and you or your representative to meet with the applicant for the purpose of making the appropriate recommendation regarding admission to the program.

Send this application, the Interview Report Form, and your recommendation to:

EIIT
Concordia Seminary
801 Seminary Place
St. Louis, MO 63105

**PLEASE NOTE THAT THE FOLLOWING REQUIRED ADMISSION CRITERIA
MUST ACCOMPANY THE APPLICATION
AS IT IS SENT FROM YOUR OFFICE:**

1. A letter of recommendation of the potential student from an ordained pastor of the LCMS (preferably the one with whom he serves).
2. AND a letter of recommendation from the President of the District for this individual's admission to the program. Your letter should indicate that the ministry situation in which the applicant will receive his training has the approval of:
 - Your District ("the District in which the applicant serves")
 - Yourself ("his District President")
 - His Congregation

Mentoring: Each student will need an approved mentor assigned to him. The mentors should be recommended by the district, have the permission of their own congregation, meet standardized criteria guidelines, and have the approval of Concordia Seminary, St. Louis.

POSITIONS OF SERVICE IN THE CHURCH

Please list below all the positions you have held in Lutheran Church–Missouri Synod congregations and/or mission congregations, as well as positions held in LCMS partner churches outside the United States. Please include a brief description of your duties.

Examples:

Position and Description	Congregation, Location	Dates
Elder – Met monthly with pastor, visited sick, distributed communion, led Worship Board	Trinity Lutheran Church St. Louis, MO	Jan. 1990- Dec. 1992
Evangelist to immigrants moving into the surrounding area under the direction of the pastor	Trinity Lutheran Church St. Louis, MO	Jan. 1993- Dec. 1996

Your Service:

Position and Description	Congregation, Location	Dates

If you have ever enrolled at another seminary, what was your goal and purpose in enrolling?

Have you ever been refused admission to, suspended by, or dismissed from a college, university, or seminary?
Yes_____ No_____ If yes, please provide a separate statement of explanation.

Have you previously applied for admission to Concordia Seminary? Yes_____ No_____ If yes, when? Year_____

CHURCH MEMBERSHIP INFORMATION

Date and place where you became a communicant member of a congregation of The Lutheran Church—Missouri Synod:

Month/Year _____ Name of Congregation/Mission Congregation _____ Location _____

Name and location of Lutheran Church—Missouri Synod congregation/mission congregation where you are and where you will be serving:

Congregation Name _____

Street/Route _____ City/State _____ Zip _____

Synodical District membership of the congregation _____

Pastor’s Name/Address:

Name _____ City/State _____

MARITAL INFORMATION

MARITAL STATUS: (check all that apply)

Single_____ Married_____ Widowed_____ Divorced_____ Remarried_____

If married, date and place of marriage:_____

If not presently married, do you expect to be married before enrolling at Concordia Seminary?_____

If yes, date and place:_____

Is your wife or fiancée currently a communicant member of a congregation of The Lutheran Church—Missouri Synod?
Yes_____ No_____

If yes, please give the name and location of the congregation:_____

If not, does she plan to be a member of a congregation of The Lutheran Church—Missouri Synod by the time of your enrollment in seminary course work? Yes_____ No_____

Explain:_____

Fiancée or wife’s full name:_____

Names and birth dates of children:_____

C. Which experiences and which individuals have given encouragement and support to your desire to prepare for the pastoral office? Be specific.

D. Finally, which personal values and strengths do you believe that you offer for service in the pastoral office?

3. Please provide, as applicable, a complete marital history for the time up to the expected date of first-time enrollment. Comment also on the marital history of your fiancée or wife, and on the religious affiliation of any dependent children. Give appropriate dates (month and year).

4. Please give a resumé of your employment history, listing the names and locations of firms, types of positions held, and years of employment dating back to attendance in college. You may attach a current resumé.

6. Please answer “Yes” or “No” to each of the questions in the following section. If you answer “Yes” to any of the questions, state on an accompanying and numbered sheet the details (dates, location, individuals, organizations, for example) which will clarify and explain your answer.
- A. Have you ever been accused (whether or not charged) by any person or entity of a crime or violation involving dishonesty, including, but not limited to: perjury, theft, fraud, tax evasion, plagiarism, embezzlement, or larceny?_____ Did any charge or conviction result from such an accusation?_____
 - B. Have you ever been accused (whether or not charged) by any person or entity of a sex crime or violation, including, but not limited to: distribution of pornography, child molestation, rape, statutory rape, attempted rape, prostitution, indecent exposure, sexual abuse, or soliciting a prostitute?____ Did any charge or conviction result from such an accusation?_____
 - C. Have you ever been accused (whether or not charged) by any person or entity of any crime or violation involving improper or dishonorable conduct, including, but not limited to: bribery, driving while intoxicated, driving under the influence, child abuse or neglect, selling, purchasing or possessing an illegal substance?_____ Did any charge or conviction result from such an accusation?_____
 - D. Have you ever engaged in an extramarital affair?_____
 - E. Have you ever engaged in an homosexual act?_____ Are you, or have you been evaluated, by a physician, psychiatrist, psychologist or other qualified professional as being an active or latent homosexual, bisexual, transvestite, pedophile, exhibitionist, or voyeur?_____ Do you have a gender identity disorder or other sexual behavior disorder?_____
 - F. Are you or have you been an alcoholic?_____
 - G. Have you used illegal drugs?_____ Have you received or are you receiving therapy for drug abuse?_____
 - H. Have you been accused, suspended, disqualified, or had disciplinary or ouster proceedings initiated against you as a member of any profession or organization?_____
 - I. Are you or have you been a party, as defendant or plaintiff, to any legal action, either civil or criminal?_____ Are any provisions of a court order or judgement currently in force as a result of any legal action, civil or criminal?_____
 - J. Have you been arrested for, charged with, or convicted of a felony?_____ Subpoenaed or requested to appear before any legal proceedings or investigating agency?_____
 - K. Are you or have you been under guardianship, declared a ward of the court, or declared incompetent because of mental illness, or committed, confirmed, or treated in any institution for mental illness or counseled, whether or not in an institution, by a therapist, psychiatrist, psychologist, or psychoanalyst?_____
 - L. Have you been dismissed or asked to resign from any employment position you have held?_____
 - M. Are you aware of anything else in your personal background which could jeopardize or call into question your qualifications for the pastoral ministry of The Lutheran Church—Missouri Synod?_____

Enrollment in the EIIT program at Concordia Seminary, St. Louis, is a privilege and is subject at all times to termination or suspension by action of your sponsoring District, the program director, or the faculty. Such action may be based upon failure by the student to meet and maintain academic standards prescribed by the program or upon conduct on the part of the student which the program director, District, or faculty determines is inconsistent with or detracts from the spiritual, moral, and social character which the faculty and Board of Regents desire for the seminary community.

The providing of information by a student at the time of application or while in the program which is inaccurate or misleading shall be considered grounds for dismissal.

Termination or suspension for academic reasons will be determined by the program director in consultation with the academic advisor. In cases of termination or suspension for other than academic reasons, the student may appeal in writing through the office of the President to the faculty within ten days for consideration at the next regular meeting of the faculty.

If no understanding is reached, the student, or the student together with any interested faculty member, may appeal to the President of the seminary for his decision. His decision will be conclusive and final.

The President, if he desires, may appoint a reviewing committee of faculty members not previously involved with the case. They will bring their findings to the faculty for review and decision. The decision of the faculty will be conclusive and final.

Any student applying for admission to Concordia Seminary shall be deemed to have read and understood the terms of this notice and, if accepted, will be subject to its terms.

I herewith make application for admission to the EIIT Program of Concordia Seminary, St. Louis, Missouri. The information in this Application is true, accurate, and complete to the best of my knowledge. In signing this Application, I state that I shall endeavor to meet the academic and financial responsibilities and other obligations of seminary attendance and to apply myself diligently to the study of theology in preparation for the pastoral office in The Lutheran Church—Missouri Synod.

Signed: _____

Date: _____

Note: Concordia Seminary will not provide access to information and material contained in an applicant's file to the applicant or to anyone other than officials of Concordia Seminary. Once an applicant is admitted and attends courses at Concordia Seminary to earn credit in the program in which he originally made application, he is entitled to all the rights and privileges to inspect and review his education records granted him in the Family Educational Rights and Privacy Act (FERPA).

INTERVIEW REPORT FORM
District Interview Committee

Applicant Name: _____

Street Address: _____

City, State: _____

Zip Code: _____ Phone: (_____) _____

Synodical District: _____

Date of Interview: _____

Interview Committee Chairman: _____

Phone: (_____) _____

COMMITTEE SUMMARY (may be continued on reverse side):

Strengths Observed:

Concerns Observed:

_____ We recommend this man for admission.

_____ We do not recommend this man for admission.

Send this report along with the Application and District President Letter to:

EIT
Concordia Seminary
801 Seminary Place
St. Louis, MO 63105

CONFIDENTIAL

Background Check Authorization and Disclosure

Print Name: _____
(First) (Middle) (Last)

Former Name(s) and Dates Used: _____
(Maiden) (Year Married)

Current Address Since: _____
(Mo/Yr) (Street) (City) (Zip/State)

Previous Address From: _____
(Mo/Yr) (Street) (City) (Zip/State)

Previous Address From: _____
(Mo/Yr) (Street) (City) (Zip/State)

Social Security Number: _____ Date of Birth: _____

Telephone Number: _____

Driver's License Number/State: _____

The information contained in this application is correct to the best of my knowledge. I hereby authorize **Concordia Seminary** or **Concordia Theological Seminary** and its designated agents and representatives to conduct a comprehensive review of my background.

I understand that the scope of the report may include, but is not limited to, the following areas: verification of social security number; current and previous residences; employment history, civil and criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions, driving records, birth records, and any other public records.

I further authorize any individual, company, firm, corporation, or public agency (including the Social Security Administration and law enforcement agencies) to divulge any and all information, verbal or written, pertaining to me, to **Concordia Theological Seminary** or **Concordia Seminary** or its agents. I further authorize the complete release of any records or data pertaining to me which the individual, company, firm, corporation, or public agency may have, including information or data received from other sources.

I hereby release **Concordia Seminary** or **Concordia Theological Seminary**, the Social Security Administration, and its agents, officials, representative, or assigned agencies, including officers, employees, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family, or associates because of compliance with this authorization and request to release.

Signature: _____ Date: _____

